



November 18, 2020

To: Local Law Enforcement/Government Official

Re: "Essential Personnel for Transportation"

### **TRAVEL AUTHORIZATION LETTER**

To Whom It May Concern:

The bearer of this letter, accompanied by a valid driver's license and/or Identification badge, is deemed to be "essential" for emergency operations. Please grant this person access to passable roads ordered closed or restricted to the general public during a declared state of emergency, or during any curfew due to the state of emergency. This access would be while they are engaged in the activity of traveling to and/or from the delivery only.

This letter does not supersede enforcement of the provisions set forth by the state; we are only making you aware of the critical nature of this individual's professional services for transportation.

This letter serves as confirmation that the services provided by this individual are essential to maintaining the logistical network of deliveries, including pharmaceutical and medical supplies, and several type of accounts that are deemed essential.

If you have any further questions or require further information, please contact me.

Sincerely,

*Diane Nortmann*  
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